



ECGC LTD.

(A Government of India Enterprise)

ECGC Limited, a PSU under the administrative controls of Ministry of Commerce, invites tenders (in the form of separate Technical Bid and Financial Bid) for Lease/Rent for its NOIDA Branch Office premises in and around Sector 18 / Sector 16 on Ground/1st Floor/2nd floor space with covered area from 2000 sq.ft. to 2500 sq.ft. in a vacant premise, Ready for Possession, preferably with parking for 2 cars and 2 bikes.

Following details be required to be submitted in a tabular format forming 'Technical Bid':

- 1. Name/Address /Telephone/Mobile no. of Owner**
- 2. Area vis-à-vis' requirement: 2000 sq.ft - 2500 sq.ft.**
- 3. Location of property : Sector 18 / Sector 16, NOIDA**
- 4. Distance from Metro : with-in 1 km from Metro Station**
- 5. Adequate Parking space : Covered parking for 2 cars and 2 bikes – preferably**
- 6. Property located on which floor: Ground, 1st and 2nd floor - preferably**
- 7. For 1st and 2nd floor : Lift facility should be available**
- 8. Age of building : Should not be more than five years old**
- 9. Period of lease : 10 years**
- 10. Water : Sufficient water should be available**
- 11. Electricity : 3 phases supply should be available**
- 12. Washroom : two toilets or if one toilet available, provision for second should be available**
- 13. Condition of premises : Furnished/Semi-furnished**
- 14. Security and fire-fighting : should be available**
- 15. Accessibility to premises : free accessibility should be available**
- 16. Whether proposed property having clear title deed or not?**
- 17. Photograph of premises**

The interested parties may submit their tenders in two separate sealed envelopes superscripted 'Technical Bid' and 'Financial Bid' respectively addressed to:

**Branch Manager,
NOIDA Branch, Room no. 312, P-3,
Krishna Apra Plaza, Sector 18, NOIDA,
Gautam Buddh Nagar, UTTAR PRADESH – 201301**

or contact Branch Manager, NOIDA Branch on Phone nos. 0120 – 4249 182 /186.

Please note that NO BROKERAGE WILL BE PAID by ECGC LTD.