

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	16-03-2024 17:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	16-03-2024 17:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	60 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Commerce And Industry
Department Name/विभाग का नाम	Department Of Commerce
Organisation Name/संगठन का नाम	Export Credit Guarantee Corporation Of India Limited (ecgc)
Office Name/कार्यालय का नाम	Mumbai212
Item Category/मद केटगरी	Canteen Service - Best Price on Fixed Menu Rate Model - Non-Vegetarian, Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	120 Lakh (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	3000000

Bid Details/बिड विवरण	
Payment Timelines	Payments shall be made to the Seller within <b>45</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

#### EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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#### ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	12

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

EO

ECGC Limited ECGC Bhawan CTS No 393 393 1 45 M V Road Andheri East Mumbai 400069  
(Vikas Meena)

#### Splitting/विभाजन

Bid splitting not applied./बोली विभाजन लागू नहीं किया गया

#### MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of Work:**[1709718492.pdf](#)

**This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-**

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
Registration of the entity (Incorporation certificate to be submitted)	10	5	<a href="#">View File</a>
Value of single highest purchase order (PO) received during 2021-23 (Attach documentary proofs)	15	10	<a href="#">View File</a>
Average Annual Turnover in 2019-20, 2020-21 and 2021-22	10	10	<a href="#">View File</a>
Average balance sheet size in 2019-20, 2020-21 and 2021-22	10	10	<a href="#">View File</a>
Average Annual Profit in 2019-20, 2020-21 and 2021-22	10	10	<a href="#">View File</a>
Certifications:- a) HACCP Certificate b) ISO 45001:2018 Certificate c) ISO 22000:2018 Certificate d) ISO 9001:2015 Certificate e) ISO 14001:2015 Certificate (All the Certificates should be minimum 1 year old)	20	10	<a href="#">View File</a>
No. of active clients to whom bidder currently provides Canteen services (Attach documentary proofs)	10	5	<a href="#">View File</a>
Brief Presentation including Company Profile, work methodology, audits, training, etc.	10	5	<a href="#">View File</a>
Participation of bidder in pre-bid meeting	5	5	<a href="#">View File</a>

**Total Minimum Qualifying Marks for Technical Score: 70**

**QCBS Weightage(Technical:Financial):30:70**

**Presentation Venue:**ECGC Limited  
ECGC Bhawan  
CTS No 393 393 1 45  
M V Road  
Andheri East  
Mumbai  
400069

**Pre Bid Detail(s)**

Pre-Bid Date and Time	Pre-Bid Venue
07-03-2024 15:00:00	ECGC Limited ECGC Bhawan CTS No 393 393 1 45 M V Road Andheri East Mumbai 400069

**Canteen Service - Best Price On Fixed Menu Rate Model - Non-Vegetarian, Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive For Employees/ Patients/ In House Personnel) ( 100 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Type of Diet	Vegetarian , Non-Vegetarian
Type of Meal	Breakfast , Lunch , Dinner , Snacks , Beverages
Type of Canteen Space	Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Electricity Charges	To be provided by Buyer
Cooking Gas Charges	To be provided by Buyer
Water Charges	To be provided by Buyer
Basic Furniture	To be provided by Buyer
Canteen's Operational Days in a week	5 days a week
Cooking Equipments	To be provided by Buyer
Essential Crockery	To be provided by Buyer
Canteen Staff	To be provided by Buyer
Distribution/ Serving Style	From single point - (canteen establishment)
Uniform for Canteen Staff	To be provided by Service Provider
Display Shelf	To be provided by Buyer
Smart Vending Machines	To be provided by Service Provider
<b>Addon(s)/एडऑन</b>	
<b>Additional Details/अतिरिक्त विवरण</b>	
Canteen Start Time	08:30 AM
Canteen End Time	06:00 PM

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Total No of Employees/ Individuals/ Footfall to be served per day	Additional Requirement/अतिरिक्त आवश्यकता
1	Vikas Meena	400069, ECGC LTD, ECGC Bhawan, CTS No : 393, 393/1-45, M V Road, Andheri(East), Mumbai - 400069	100	<ul style="list-style-type: none"><li>• Total Canteen Space (In Sqft) : 2000</li><li>• Monthly License Fee : 0</li><li>• Duration in Months : 12</li><li>• Working Days in a Month : 22</li></ul>

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें****1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

**2. Buyer Added Bid Specific Scope Of Work(SOW)**

File Attachment [Click here to view the file.](#)

**3. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**QUALITY & COST BASED SELECTION (QCBS)- EVALUATION CRITERIA**

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**Criteria and Method of bid evaluation:**

1. In order to qualify for the 'Financial Bid' opening, the entities will be evaluated on the basis of following criteria in which Technical scores will be given 70% weightage and financial score as 30% weightage.
2. Minimum qualifying Marks for technical eligibility is 70%.
3. Marking parameters are as following:

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Sr. No.	Parameter		Maximum Marks
1	Registration of the entity (Incorporation certificate to be submitted)	No. of Yrs: Upto 5 Yrs. Above 5 Yrs.	5 10
2	Value of single highest purchase order (PO) received during 2021-23 (Attach documentary proofs)	Upto 4 Crore Above 4 Crore	5 15
3	Average Annual Turnover in 2019-20, 2020-21 and 2021-22	Upto 10 Crore Above 10 Crore	5 10
4	Average balance sheet size in 2019-20, 2020-21 and 2021-22	Upto 6 Crore Above 6 Crore	5 10
5	Average Annual Profit in 2019-20, 2020-21 and 2021-22	Upto 1 Crore Above 1 Crore	5 10

6	Certifications:- a) HACCP Certificate b) ISO 45001:2018 Certificate c) ISO 22000:2018 Certificate d) ISO 9001:2015 Certificate e) ISO 14001:2015 Certificate (All the Certificates should be minimum 1 year old)	Any one certificate Any two certificates Any three certificates Any four certificates All five certificates	1 3 6 10 20
7	No. of active clients to whom bidder currently provides Canteen services (Attach documentary proofs)	Upto 5 Above 5	5 10
8	Brief Presentation including Company Profile, work methodology, audits, training, etc.  (PPT copy to be submitted in the technical bid and bidders will be required to give physical presentation, if called for, in front of the 'Technical Evaluation Committee')		10
9	Participation of bidder in pre-bid meeting	Participated  Not Participated	5  0

#### **Method of Evaluation:-**

1. The Tenderers will be evaluated for technical eligibility as per above parameters. Financial bid of all those bidders who get minimum 70 marks in technical evaluation will be opened. The marks obtained by the bidder in evaluation of technical bid as per marking parameters mentioned above will be declared as 'Technical Score'.
2. In the financial bid, party quoting lowest charges shall be treated as FL1 with 30 marks (full).
3. Other parties will get financial score as under:  

$$= \text{FL1} * 30 / \text{FL2}$$

4. Technical score will have a weightage of 70% and Financial score will have a weightage of 30%.

**Declaration of successful bidders**

The Party which secures maximum score of Technical + Financial bid shall be declared as successful bidder and called for award of tender.

By merely being a lowest bidder, tenderer shall not be entitled for the award of work.

**Formula to Calculate Total Score of a Bidder:**

Wherein-

Th - Highest Marks in Technical Parameters

Tb - Marks obtained by the bidder in Technical Parameters

Fl - Lowest Financial Bid

Fb - Financial Bid of the bidder

TSb - Total Score of the bidder

$$TSb = (70 \times Tb / Th) + (30 \times Fl / Fb)$$

EXAMPLE IS GIVEN BELOW.:

- Suppose three bidders are short listed as A, B, & C based on technical bid scrutiny & site visit and they secured marks out of 100 as under:
  - A - 78 marks;
  - B - 71 marks;
  - C - 65 marks
- Bidder C will be rejected since its technical score is less than 70.
- Bidder A has scored the highest marks on technical parameters. Hence, Th= 78.
- Now that technical bids are evaluated, financial bids can be opened.
- Financial quotes for three bidders are as follows:
  - A: ₹ 300 per annum
  - B: ₹ 250 per annum
- Since Bidder B has quoted the lowest amount, Fl=
- The final scores will work out as follows:
  - A:  $(70 \times 78/78) + (30 \times 250/300) = 95.00$
  - B:  $(70 \times 71/78) + (30 \times 250/250) = 93.71$
- From the above, the most successful bidder would be the one with highest to tal score i.e. 'A'.

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#### 4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---