



**ECGC LTD.**  
**(A Government of India Enterprise)**

**ECGC Ltd., invites the sealed tenders (Technical & Financial Bid ) for Lease/Rent for Gurgaon Branch Office premises in and around Shankar Chowk, Udyog Vihar, Phase V, Gurgaon, Haryana on Ground/Ist Floor/2<sup>nd</sup> floor space with covered area from 2000 sq.ft to 2500 sq.ft. in a vacant premises Ready for Possession along with parking of 2 cars and 2 bikes in condition with following details of owner.**

- 1. Name/Address /Telephone/Mobile no. of Owner**
- 2. Area vis a vis requirement: 2000 sq.ft to 2500 sq.ft.**
- 3. Location of property : Shankar Chowk, Udyog Vihar, Phase V,**
- 4. Distance from Airport/Metro : with-in 10 kms**
- 5. Adequate Parking space : Covered parking for 2 cars and 2 bikes**
- 6. Property located on which floor : Ground, 1<sup>st</sup> and 2<sup>nd</sup> floor only**
- 7. For 1<sup>st</sup> and 2<sup>nd</sup> floor : Lift facility should be available**
- 8. Age of building : Should not be more than five years old**
- 9. Period of lease : 10 years**
- 10. Water : Sufficient water should be available**
- 11. Electricity : 3 phases supply should be available**
- 12. Washroom : two toilets or if one toilet available, provision for second should be available**
- 13. Condition of premises : Furnished/Semi-furnished**
- 14. Security and fire-fighting : should be available**
- 15. Accessibility to premises : free accessibility should be available**
- 16. Whether proposed property having clear title deed or not?**
- 17. Photograph of premises**

**The interested parties are requested to submit their tenders in two sealed envelopes (technical & Financial Bid) to the Branch Manager, Gurgaon Branch office, 3rd Floor, Udyog Minar, Vanijya Nikunj, Phase V, Udyog Vihar, Gurgaon, Haryana-122016 or contact Branch Manager, Gurgaon Branch on Phone nos. 0124-4300603/605**

**(No brokerages will be paid.)**