

ECGC LTD.

Date: 28.12.2016

Quotations are invited in two bid system i.e. Technical Bid and Price Bid, from the authorised dealers in computer hardware accessories engaged in supply of USB Flash drive as per the specification mentioned below by 16:00 hrs, 10.01.2017.

Sl. No.	Specification	Quantity
01	32 GB USB flash drive with laser branding logo on both sides on (i) Branded & (ii) Assembled Pendrive	5000

CONDITIONS:

1. Technical bid and Commercial Bid should be submitted in two separate envelopes on or before 10.01.2017 before 16:00 hrs.
2. Taxes should be shown separately.
3. Envelop should be superscribed as "Technical quotation". A Separate envelop for Commercial quotes should be superscribed as "Commercial quotation."
4. Quotation not complying with above three conditions will be outright rejected.
5. No advance payment will be made.
6. Technical details should be given in the prescribed application. Please download the form from our website.
7. Please see the minimum criteria to be fulfilled for submission of quotations given below:
Criteria for Technical Pre Qualification:
 - a. It should be a registered firm dealing in computer hardware accessories
 - b. Date of establishment (Minimum 5 years in existence)
 - c. It should be ISO certified firm/company
 - d. Experience in dealing with PSUs (Banks/Insurance companies) 5 years minimum required.
 - e. Minimum average turnover of the firm should be Rs.200 lacs for last 3 years.
8. A sample of the USB (Pendrive) with logo branding done for any customers to be shown for technical qualification by shortlisted bidder, who will be informed after preliminary technical evaluation firms whose sample quality etc is found satisfactory by the internal committee will only qualify for commercial evaluation apart from other above parameters. The internal committee decision will be final.
9. Please note that the delivery of the entire number of items ordered should be delivered within 10 days from the date of purchase order.
10. In the case the vendor is required to dispatch the item to our branch location the dispatch charges will be reimbursed on actual on production of original receipt.

11. Quotations to be sent/submitted to the following address:

Mr. Rahul Raj
Executive Officer (NMD)
ECGC Ltd.
5th Floor, Nirmal Building
Nariman Point,
Mumbai – 400021

12. For any further clarifications, please contact above officer :

Contact Nos. 022-66590715 during office hours from 09:30 a.m. to 05:30 p.m.

Any subsequent corrigendum will be displayed on website only.

The authority reserves the right to reject/cancel any or all the quotations received without assigning any reason thereof.