



(A Government of India Enterprise)

You focus on exports. We cover the risks.

ECGC LIMITED

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ECGC Ltd (A Govt of India Enterprise under aegis of Ministry of Commerce and Industry) invites the sealed tenders for Lease/ Rent of office space with covered area from 1200 to 1800 sq ft in vacant premises/ furnished in condition preferably on Ground or first floor with free parking facilities for at least two cars, lifts facility etc. The interested parties are requested to submit their tenders within 21 days from the date of advertisement to the Branch Manager, Tuticorin Branch Office or contact Branch Manager, Tuticorin Branch on telephone Nos- 0461- 2324351/352

(No brokerages will be paid)

Interested parties may send their offers in **three separate** sealed envelopes as follows:-

Envelope marked "A" : Office premises on lease basis should contain the **Technical Bid** details-

- a) Details of location with distance from railway station & bus stand
- b) Proof of ownership
- c) Type of construction
- d) Age of the building
- e) Floor space (carpet area)
- f) Provision for vehicle parking
- g) Other Amenities like toilet facilities, Water, etc.

Envelope marked "B" : Should contain commercial details for **Financial Bid** details-

- a) Lease rent per sq. Feet /per month & advance deposit desired.
- b) Other charges payable such as maintenance, Vehicle parking , taxes if any
- c) Period of lease agreement/renewal.
- d) Any other terms and conditions.

Envelope Marked "C" : Should contain both A & B

Last date of submission of quotation : 17th October , 2016

Please note that offers from intermediaries will not be entertained & No brokerage will be paid.

The Corporation reserves the right to reject any or all of the offers received without assigning any reasons. Interested parties holding clear and marketable title to the property may send their offers within 21 days of this advertisement to:

THE BRANCH MANAGER,
ECGC Limited,
208/4A FIRST FLOOR.,V.E. ROAD
Tuticorin – 628003
PH: 0461-2324351/2324352