

HUMAN RESOURCE DEVELOPMENT DIVISION

HO/HRD/798/2023-24

03/11/2023

OFFICE ORDER No. 1508

Re : Transfer of Officers

It has been decided to transfer the following Officers to the place mentioned as under: -

S.No.	Emp No.	Name	Rank	From	To	Remarks
1	932	Vishakha V Joshi	Manager	HO (ECIB Underwriting)	HO(BUD)	
2	1215	Ms. Rekha	Manager	New Delhi B.O.	West Delhi B.O.	
3	1243	Ms. Kavita Kumari	Manager	Vizag B.O.	NRO	On request
4	1269	Ms. Sanju Kumari	Manager	NRO	Vadodara B.O.	On request
5	1308	Rahul Singh	Manager	Agra B.O.	Panipat B.O.	
6	1279	Prashant R	Manager	Bangalore B.O.	HO(IA)	
7	1311	Shri. Asit Kumar Prusty	Manager	Hyderabad B.O.	Vizag B.O.	
8	952	Ms. Anagha S Pore	Assistant Manager	HO(BUD)	P.A. to GM (Policy)	
9	1033	Ms. Veena Patil	Assistant Manager	P.A. to GM (Policy)	P.A. to GM (Accounts)	
10	1359	Shri. Nitesh Dalal	Assistant Manager	NRO	HO (HRD)	
11	1397	Apoorva Jain	Assistant Manager	New Delhi B.O.	NRO	
12	688	Ms. Cynthia S D' Souza	Executive Officer	HO(BUD)	P.A. to GM (NMD)	
13	1431	Smt. Magdelene Christina	Executive Officer	Tirupur B.O.	Coimbatore B.O.	On request
14	1489	Ankit Agrawal	Executive Officer	Ahmedabad B.O.	Surat B.O.	

1. The officers have to take new assignment on Monday, December 04, 2023.

2. Those officers who are locally transferred are advised to report at their new place of posting on or before 07.11.2023 , Tuesday .

3. The reporting officer is advised to relieve the concerned officer to enable him to report at new place of posting on or before reporting date.
4. The officer may complete handing over and taking over formalities before joining at their new place of posting.
5. The officers who have been transferred on request will not be entitled for any TA/DA benefits other than the following :
 - a) Second class railway fare for self and dependents.
 - b) Actual transportation charges of household goods as per TA/DA rules. (Packing, loading, unloading, insurance and other charges and one month basic salary i.e. lumpsum grant are not payable); and
 - c) They are also not entitled for any joining period leave.

This is issued with the approval of GM (HRD)



(Saurabh Srivastava)
AGM-HO(HRD)

CC to : Office Order file
 Personal file
 Concerned office